

Town of Rockland SEWER COMMISSION



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Michael Mullen, *Chair*
Matthew Ryan, *Vice-Chair*
Walter Simmons, *Commissioner*
David P. Taylor, *Interim Superintendent*

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Rockland Sewer Commission Meeting
March 31, 2025

In Attendance: Michael Mullen, Matthew Ryan, Robyn Day and Megan Lynch

Call to Order

Michael Mullen calls the meeting to order at 6:00 PM.

OPM Discussion

The Working Group, consisting of Megan Lynch, David Taylor, Courtney Bjorgaard, Allison Quinn and Michael Mullen, received (4) proposals in response to the Request for Qualifications for the Owner's Project Manager role.

The (4) proposals, from DPC, Weston & Sampson, Anser and PMA Consultants, were reviewed/rated/scored by the Group, using an RFQ Evaluation tool. DPC average score 31.4; Weston & Sampson average score 32.1; Anser average score 19.8; and PMA Consultants average score 21.8.

The Group is asking for the Sewer Commission to vote to confirm the top (2) firms, DPC and Weston & Sampson, and to approve the Sewer Commission conducting interviews with same.

The Group has provided an initial draft of interview questions to be reviewed and approved prior to scheduling the interviews. Those questions revolve around the following criteria: local expertise/local government knowledge, budget management, infrastructure assessment, environmental compliance, collaboration with the Plant Operator, client prioritization and responsiveness, community engagement, cost savings for project, collaboration with designer and WWTP consideration.

Motion made by Matthew Ryan, 2nd by Mike Mullen, to approve interview questions, invite DCP and Weston & Sampson to our next Sewer Commission meeting and to provide them with interview questions in advance of the meeting. All in favor 2-0.

Rate Discussion

Weston & Sampson performed the initial rate analysis and created a rate study document with recommendations for consumption rate increases over the next 15 years, beginning with suggested rate increases of 10%-12% for the first 8 years, followed by a 7 year period of decreasing rate increases. The rate study took into account the pending upgrades to the plant.

For FY25 they suggested an 11% rate increase that we shared with the EPA/MADEP in our semi-annual report. The 11% increase would have raised the rate to \$9.05. We then implemented a 10% increase which brought the rate up to \$8.97.

For FY26, the proposed increase is 12% based on the rate of \$9.05 which would bring the rate to \$10.13. In order to meet our goal of \$10.13 for FY26, we need to increase the current rate of \$8.97 by 13%, which brings the rate to \$10.14.

Motion made by Matthew Ryan, 2nd by Mike Mullen, to approve a rate increase of 13%, raising the rate to \$10.14 per 100 cubic feet, effective July 1, 2025, for FY26. All in favor 2-0.

Future / Upcoming Meetings

Sewer Commission Monthly Meeting – April 28, 2025 – 6:00 (Monday)

Adjourn

Motion made by Matthew Ryan, 2nd by Walter Simmons, to adjourn at 6:19 pm. All in favor 2-0.